## POZNAN UNIVERSITY OF TECHNOLOGY



EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS) pl. M. Skłodowskiej-Curie 5, 60-965 Poznań

# **COURSE DESCRIPTION CARD - SYLLABUS**

Course name				
Contracts and Negotiations				
Course				
Field of study		Year/Semester		
Civil Engineering		1/2		
Area of study (specialization) Road, Bridge and Railway Engineering		Profile of study		
		general academic		
Level of study		Course offered in		
Second-cycle studies		Polish		
Form of study		Requirements		
full-time		elective		
Number of hours				
Lecture	Laboratory classes	Other (e.g. online)		
20	0	0		
Tutorials	Projects/seminars			
0	0			
Number of credit points				
2				
Lecturers				
Responsible for the course/lecturer: Responsible for the course/lecturer:				
dr inż. Paweł Szymański				
email: paweł.s.szymański@put.pozna	in.pl			
telefon: 61 6652191				
Wydział Inżynierii Lądowej i Transpor	tu			
ul. Piotrowo 3, 60-965 Poznań				
Prerequisites				
KNOWLEDGE: The student has basic k	nowledge of investme	nt process management		
SKILLS: He can obtain information fro	m literature and other	sources.		
He can combine the obtained inform	ation			
SOCIAL COMPETENCES: The student	should be aware of the	consequences of the decision.		
He understands the need to learn throughout his working life.				
He understands the need to cooperate and work in a group				



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### **Course objective**

Passing knowledge in the field of management and conducting investment process in the field of contracts and negotiations

#### **Course-related learning outcomes**

Knowledge

- 1. Knowledge of the principles of managing and conducting the investment process
- 2. Knowledge of basic principles of negotiating and contracting
- 3. Knowledge of legal regulations in the field of industrial and intellectual property protection

Skills

- 1. Student can manage construction processe
- 2. Student can conduct the negotiation and create the necessary documents to conclude the contract

Social competences

- 1. Can work independently and cooperate in a team over assigned task
- 2. He is responsible for the accuracy of the results of their work and their interpretation
- 3. Completely complements and extends knowledge

#### Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows: Lectures:

- a written a test

Test, grade scale determined% from: 90 very good (A) 85 good plus (B) 75 good (C) 65 sufficient plus (D) 55 satisfactory (E) below 54 insufficient (F)

#### **Programme content**

Managing and managing the construction process and conducting the investment process in terms of contracts and negotiations: normalization and legal aspect, preparation of contracts, practical aspect of negotiation, FIDIC, negotiation with contractor

#### **Teaching methods**

Multimedia presentation

#### **Bibliography**

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Basic

Waszczyk, M., & i Ekonomii, W. Z. (2001). KULTUROWE I SPOŁECZNE ASPEKTY ZAWIERANIA TRANSAKCJI W INTERNECIE

Budzyński, W. (2009). Negocjowanie i zawieranie umów handlowych, uwarunkowania, ryzyka, pułapki, zabezpieczeniaj

Additional

#### Breakdown of average student's workload

	Hours	ECTS
Total workload	50	2,0
Classes requiring direct contact with the teacher	20	1,0
Student's own work (literature studies, preparation for	30	1,0
laboratory classes/tutorials, preparation for tests/exam, project		
preparation) <sup>1</sup>		

<sup>&</sup>lt;sup>1</sup> delete or add other activities as appropriate